

1. The first step in the process of identifying a problem is to define the problem.

2. The second step is to gather information.

3. The third step is to analyze the information.

4. The fourth step is to develop a plan of action.

5. The fifth step is to implement the plan.

6. The sixth step is to evaluate the results.

7. The seventh step is to adjust the plan if necessary.

8. The eighth step is to document the process and results.